Appendix
Using and Leasing University Real Estate
(Permissible Uses and Scheduling Priority)

**Permissible Uses**

**Academic Scheduling:** The use of University property for its academic program, e.g., as classrooms, laboratories, studios, etc., for teaching and instructional programs offered for credit is given the highest priority.

**Non-Academic Scheduling:** The use of University property for non-academic events and programs is subject to the following priorities:

- After the academic program needs are met, the second priority of permissible use of University facilities is assigned to events and programs sponsored or co-sponsored by University colleges, departments, or registered student groups.
- As a third priority of scheduling, the University (as a public institution with a basic service function) may grant use of its property to non-University entities whose use is consistent with or complements the University’s mission, such as:
  - Other educational institutions
  - Community, state or national organizations with an education-based mission
  - Youth programs and organizations
  - Internship programs
- As a fourth priority of scheduling, the University may grant use of its property to other non-profit or governmental entities, such as:
  - City, county, state, and federal agencies
  - Non-profit organizations
  - Political organizations
  - Sectarian and/or religious organizations
- As a fifth priority of scheduling, the University may grant use of its property to non-University entities on a space-available basis for activities such as:
  - Receptions
  - Other organized events, including events which include fundraising, as long as the event includes an educational component

**Non-Permissible Uses**

The University will not enter into use agreements for the use of its property for events or programs by non-University entities whose primary purpose for the request is:

1. Revenue generation *
2. The sale, solicitation or promotion of goods or services
3. Adult entertainment
4. Gambling

* Exceptions to the revenue generating restriction include: Northrop Auditorium, Ted Mann Concert Hall, Rarig Center, Student Unions, Weisman Art Museum and Intercollegiate Athletics facilities.

The President and/or his/her designee can grant exceptions.